

Action Plan – Review of School Organisation Plan

Recommendation	Proposed Actions/Progress	Success Measures	Responsibility	Date
<p>Consideration is given for the Parent Partnership Officer and the Independent Choice Adviser to be closely aligned in order to further improve the advice given to parents.</p>	<p>The officers are managed by the same line manager and plan together. Longer term – the plan is to co-locate their office space.</p>	<p>Very low ratio of appeals or tribunals. Parents satisfied with high quality independent advice.</p>	<p>Manager CAN Service</p>	<p>Summer 2008</p>
<p>CESC and DNS introduce appropriately timed formal meeting arrangements to improve each others awareness of planning proposals and the impact this has on school places.</p>	<p>Quarterly meetings in place, between DNS planning team and BFS management team.</p>	<p>Both schemes benefit from co-ordinated planning. All opportunities fully realised.</p>	<p>Head of Service – School Effectiveness</p>	<p>Ongoing</p>
<p>a ‘traffic light’ system is introduced and increased use of project management techniques are used by CESC and DNS to show when developments are likely to have a significant impact on school places.</p>	<p>Corporate project management systems implemented across services.</p>	<p>Planning appropriately co-ordinated.</p>	<p>All Heads of Service</p>	<p>Ongoing</p>

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CESC ensure that spatial planning information is used effectively to inform the School Organisation Plan.	Spatial planning information is used to inform the School Organisation Plan now.	Pupil places are sufficient and of good quality.	Head of Service – Strategy CESC	Spring 2008
CESC determine arrangements that will improve the information, distribution and consultation process for the next stage of the BSF process.	BSF Project Board to agree communications strategy.	BSF process effectively consulted.	Corporate Director – CESC	Summer 2008

Completed from pro-forma returned by Julia Morrison.